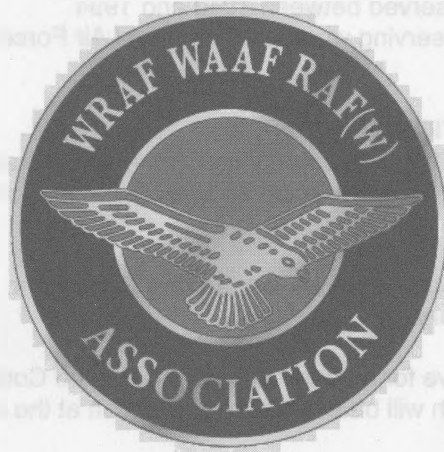


WAAF/WRAF/RAF(W) ASSOCIATION
CONSTITUTION



REVISED 2017

OBJECTIVES

- To maintain contact, including home visits with ex-WAAF, ex-WRAF and serving and ex-serving women of the Royal Air Force.
- To provide practical, and other such assistance, wherever possible to Members.
- To arrange meetings, outings and other activities for Members.

MEMBERSHIP

- Ex-WAAF who served between 1939 and 1949.
- Ex-WRAF who served between 1949 and 1994.
- Serving and ex-serving women of the Royal Air Force who have served since 1994.

COMMITTEE AND OFFICERS

Officers: These shall be the Chairman, Vice-Chairman, Secretary and Treasurer. All must be members of the Association and elected at an Annual General Meeting (AGM).

Committee Members: These shall be the Welfare Consultant, Publicity Member and the Minutes Secretary.

Elected Officers will serve for a period of 3 years, elected Committee Members for a period of 2 years. Each will be eligible for re-election at the end of a term.

Nominations must be in writing to the National Secretary not less than 14 days before the AGM. If insufficient nominations are received in advance of the AGM, the Chairman of the meeting may accept nominations from the floor.

All nominees must be present at the AGM. In the event of a vacancy arising, the Committee shall have the authority to co-opt a Member to the Committee for the remainder of the year during which the vacancy has occurred.

Each Committee Member shall have one vote and the result shall be by a simple majority. In the event of equality in votes, the Chairman shall have a second casting vote.

QUORUM

4 personnel from the Officers and Members of the Committee shall form a quorum at all meetings of the Committee. This must include at least one Officer.

WELFARE CONSULTANT

This post will be for a 3 year period. All cases are to be confidential to the National Welfare Consultant and/or the relevant Branch Welfare Consultant only.

ANNUAL GENERAL MEETING

This will be held in April of each year and organised by the National Committee.

SPECIAL MEETINGS

These shall be called at the discretion of the national Committee or by written request to the Secretary by one third of the Members. Notice of 30 days prior to the meeting must be allowed. Only such matters as in the Notice of the Special Meeting are to be discussed.

AMENDMENT TO THE CONSTITUTION

All amendments shall only be made at an AGM by simple majority vote, or at a Special Meeting convened for that purpose. Notice of proposed amendments must be received by the Secretary not less than 28 days prior to the meeting.

EXPULSION

Any Member found to be bringing the Association into disrepute, or where actions can be deemed to be prejudicial to the Association, can be suspended or expelled on the finding of the National Committee and at an Extraordinary General Meeting. Such a proposal shall be a formal Agenda item, the Member being notified in advance and having the right of representation.

FINANCES AND SUBSCRIPTIONS

The Financial Year shall be from 1st January to 31st December.

Subscriptions shall be payable to the Treasurer by 1st January each year, at the rate determined at the AGM.

Members not renewing their subscription by the end of February shall be deemed to be lapsed members and will not receive any further magazines.

All Association cheques must be signed by any 2 of the nominated Committee Officers and Members. They will have completed the "Bank Mandate" paperwork.

The Association Accounts shall be audited annually and submitted, in full, to the Members attending the AGM and published in the magazine.

Should the National WAAF/WRAF/RAF(W) Association be dissolved, all monies, properties and other assets held in the name of the Association be divided and donated as follows:

- 2/3 to the Royal Air Force Benevolent Fund
- 1/3 to the WRAF Branch of the Royal Air Forces Association

BRANCH FUNDS

All monies raised by the Branch shall belong to the said Branch and, on cessation of the Branch shall be disposed of at the direction of the Branch Members.

BRANCH COMMITTEE

This will consist of a Chairman, Secretary, Treasurer and Committee as nominated by said Branch.

BRANCH WELFARE

All Branches will be responsible for the welfare of their members, advising the National Welfare Officer and Record Keeper (Treasurer) of serious cases or deaths.

At the discretion of the Branch Welfare Consultant, welfare can be extended to ex-WAAF, ex-WRAF and women who have served in the Royal Air Force who are not members of the Association.

UNIFORM

This will be:

- navy blazer
- navy skirt, navy trousers, RAF tartan kilt or skirt
- navy jumper or cardigan, if desired
- wedgewood blue or white shirt
- WAAF Association or plain black tie
- barely black tights and black shoes.

Members also may wear headdress, if desired, appropriate to your time in Service.

Uniform is not essential, but sombre clothing is recommended for parades.

STANDARD

The National Standard has been laid up and is St. Clement Dane's Church in London